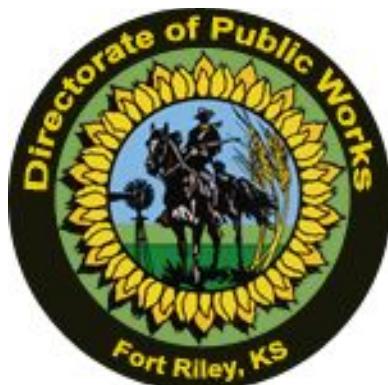


**Fort Riley Regulation 200-3**

Environmental Quality

**Fort Riley  
Forest Resources  
Disposal Program**



**Headquarters  
1st Infantry Division & Fort Riley  
Fort Riley, Kansas 66442  
Date: July 13, 2017**

# **SUMMARY of CHANGE**

FR Reg 200-3  
Fort Riley Forest Resources Disposal Program

This revision, dated — July 13, 2017

- New on-line sales methods through iSportsman are approved by the U.S. Army Environmental Command (USAEC), Installation Management Command (IMCOM), and the Office of the Assistant Chief of Staff for Installation Management (OACSIM); reducing costs for permit sales (para 6b).
- Fuelwood quantities at the Campbell Hill wood piles are diminishing due to reduced construction, catch-up of hazard tree removals, and impending ash tree segregation once emerald ash borer (EAB) reaches Fort Riley (para 10c).
- Campbell Hill permits will be discontinued. However, fuelwood and forest products in training areas are still in adequate supply for long term harvesting. Fuelwood cutting will still be allowed at the Campbell Hill site; but, due to minimal quantities and poorer wood quality expected at this site, a separate permit will not be provided (para 10c).
- A revised appraisal of fuelwood has slightly reduced the set cost for fuelwood permits (paras 6f and 10a and b).

Headquarters  
1<sup>st</sup> Infantry Division and Fort Riley  
Fort Riley, Kansas 66442

\*FR Reg 200-3

Date: July 13, 2017

Environmental Quality

**FOR RILEY FOREST RESOURCES DISPOSAL PROGRAM**

1. PURPOSE. The purpose of this program is to provide an orderly permit system for the use and disposition of forest resources and to improve forest and related resources.
2. SUGGESTED IMPROVEMENTS. The proponent agency of this regulation is the Directorate of Public Works (DPW), Environmental Division, Conservation Branch (CB). Users are invited to send comments and suggested improvements on Department of the Army (DA) Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Chief, Environmental Division, DPW; IMRL-PWE; Fort Riley, KS 66442.
3. SCOPE. This regulation is applicable to all persons assigned to, stationed on, or visiting Fort Riley. The Federal Government is not responsible for any injuries or liabilities incurred by any person while harvesting forest resources on the Installation. All permittees/contractors indicate knowledge of this fact when they enter the Installation to cut timber or fuelwood. Violations of the provisions of this regulation pertaining to the use and disposition of fuelwood or timber obtained under permit are punishable under the Uniform Code of Military Justice (UCMJ) and/or the United States Code (U.S.C.).
4. DEFINITIONS.
  - a. Fuelwood is defined as wood that is dead and down that is obtained by permit on a self-cut basis by individuals for their own use.
  - b. Firewood logs are defined as trees or parts of trees specifically designated by CB, for sale through a Forest Products Permit or contract to individual or commercial enterprises for personal use or resale.
  - c. Timber is defined as standing trees greater than 14-inches diameter at 4.5-feet above the ground, living or dead.
  - d. For the purpose of this regulation, forest products are defined as forest resources other than fuelwood (e.g., firewood logs, timber, posts, branches, and Christmas trees), in accordance with (IAW) AR 200-1 (Environmental Protection and Enhancement).
  - e. Forest resources are defined as fuelwood, forest products, and other products occurring as a result of the growth of forest areas.

\* This publication supersedes FR Reg 200-3, dated 18 Feb 2010.

5. RESPONSIBILITIES.

a. The Conservation Branch, DPW:

(1) Has overall responsibility for the management of forest resources, including fuelwood and timber harvest, IAW AR 200-1.

(2) Has overall responsibility to manage the sale of fuelwood permits through the Fort Riley iSportsman website. Other forest product permits and contracts (timber, firewood for resale, specialty forest products) will be sold directly through the CB.

(3) Will coordinate with the Directorate of Plans, Training, Mobilization, and Security (DPTMS); Range Operations Branch; concerning availability of areas and times for fuelwood cutting and other forest products harvest.

(a) Information on areas open for program access shall normally be updated on Mondays and Thursdays.

(b) Timber harvest contractors, fuelwood permittees, and other forest resource users shall acquire open areas on a daily basis through the Fort Riley iSportsman program.

b. The Directorate of Emergency Services (DES), Game Warden Section, is responsible for enforcement of this regulation.

6. POLICY.

a. A permit or contract is required to remove or use fuelwood or forest products from the installation and must accompany the fuelwood or forest products upon removal of the fuelwood or forest products from the installation. The permit or contract shall be shown to Fort Riley Military Police, CB personnel, and other appropriate authorities upon request.

b. Fuelwood Permits shall be obtained through the Fort Riley iSportsman website. Forest Product Permits and contracts for other forest products shall be obtained from the CB office.

c. The cost of Fuelwood Permits will be \$20.00. Each permit will allow the harvest of two-cords of fuelwood.

d. Each Fuelwood Permit shall be valid for a period of 90-days from its date of issue. No extensions will be granted.

e. Wood obtained from Fort Riley under a Fuelwood Permit may not be traded, bartered or sold. Whereas wood obtained under a Forest Product Permit or contract may be traded, bartered, or sold.

f. The cost of a Forest Product Permit shall be set at current fair market prices by the Installation Management Agronomist, CB, at the time of sale. Fair market prices shall be established either through appraisal of the forest products by CB personnel or high, sealed bid by prospective purchasers of the permits.

g. Fuelwood shall be obtained only from areas approved by the Management Agronomist, CB. For safety reasons and to avoid conflicts with other resource users, the CB shall designate areas open to fuelwood harvest on a daily basis. Maps showing designated fuelwood harvest areas and off-limits areas will be available through the Fort Riley iSportsman website. See appendix B.

**FUELWOOD HARVESTERS SHALL NOT ENTER THE IMPACT AREA AND SHALL HARVEST FUELWOOD IN DESIGNATED AREAS ONLY.**

h. Forest products shall be obtained only from areas designated on the Forest Products Permit or contract authorizing their harvest.

i. All labor and equipment required to harvest fuelwood and forest products shall be supplied by the permittee or contractor.

j. The harvest of fuelwood and forest products is restricted to daylight hours.

k. All persons harvesting fuelwood shall display in their vehicle's front window (located anywhere on the front dashboard and readily viewable) a completed Fort Riley Recreation Motor Vehicle Marker.

(1) Fort Riley Recreation Motor Vehicle Permit forms will be available through the iSportsman website or through other locations on the Installation when and where they are made available.

(2) All persons harvesting forest products shall carry a copy of their Forest Products Permit or contract; and, a Fort Riley Vehicle Pass obtained from Vehicle Registration, DES.

I. Driving off road to gain access to fuelwood is allowed by Fuelwood Permit and Forest Product Permit holders and contractors as designated on their permit or contract.

m. Any fuelwood or forest products left on the Installation after the expiration date of the permit or contract authorizing the harvest of fuelwood or forest resources; and, fuelwood or forest resources confiscated during an investigation will remain the property of the U.S. Government.

n. The quality of fuelwood and forest products is neither guaranteed nor implied.

o. The U.S. Government is not responsible for any damage or injury to persons or property incurred as a result of the cutting, loading, or removing of fuelwood or forest products from this Installation.

(1) Appendix C shows the "Release in Full and Indemnity Agreement" printed on each Fuelwood Permit and Forest Product Permit; which must be signed by the permittee before being issued the permit.

(2) The same agreement will be included in the forest product contract specifications that are issued for the harvest of forest products.

p. Individuals or companies that do not conform to this regulation for obtaining and removing fuelwood or forest products from this installation will have their Fort Riley Fuelwood Permit, Forest Product Permit, or contract revoked. They may also face punishment under the UCMJ and/or the U.S.C.

## 7. ACCOUNTABILITY.

a. Self-cut Fuelwood Permits will be available for purchase through the Fort Riley iSportsman website. Proper collection and allocation of permit funds from iSportsman to the Installation will be handled as stated in the iSportsman contract for the sale of permits.

b. The CB will handle, sell, and be accountable for permits and contracts issued for harvest of forest products other than fuelwood. All receipts collected by the CB will be deposited within two weeks of receipt.

c. Fuelwood Permit Collections made via iSportsman will be posted by the Defense Finance and Accounting Service (DFAS) to a Suspense Funds Receipt account after the Finance Resource Manager (RM) submits DD Form 1131 (Cash Collection Voucher) and supporting documentation to DFAS via mailbox [dfas.indianapolis-in.jfd.mbx.cdshqs@mail.mil](mailto:dfas.indianapolis-in.jfd.mbx.cdshqs@mail.mil). Check collections for Forest Product Permits and contracts, shall be deposited at the Armed Forces National Bank; Fort Riley, Kansas; then transferred through the DFAS, Operational Location (OPLOC) into the Deposit Fund Account specified for forest product collection, according to Standard Operating Procedures.

8. ELIGIBILITY. All active duty military, retired military and Department of the Army civilian employees and the General Public are eligible to obtain Fuelwood Permits, Forest Product Permits, and contracts with the following exception:

(1) Anyone who cuts wood for sale or resale may not purchase a Fuelwood Permit.

(2) However, these individuals may purchase Forest Product Permits that allow harvest of trees or parts of trees specified by the CB.

9. ACCESS. Fort Riley is currently under security restricted access to the Installation.

- a. Security access can change at any time based upon security and threat conditions determined by Department of the Army. Those restrictions can escalate to higher restriction levels and later be deescalated to normal restrictions.
- b. Visitors interested in purchasing a Fuelwood or Forest Products Permit must first be authorized access onto the Installation. For this reason it is recommended that visitors interested in purchasing a Fuelwood or Forest Products Permit first visit the Fort Riley Visitors' Center; 885 Henry Drive (just off of the I-70 exit 301); prior to purchasing a permit to determine if they will be authorized access onto the Installation.

10. METHODS OF SELECTION/NUMBER OF PERMITS. The number of Fuelwood and Forest Product Permits and contracts to be issued each year will be determined by the Management Agronomist, CB.

- a. Fuelwood Permits will be issued on a first-come/first-served basis.
- b. Forest Product Permits and contracts will be issued based on Installation appraised value and/or highest lump sum bid.
- c. The CB may close woodcutting at any location and at any time to comply with Federal or State of Kansas quarantines or to conserve and protect the forest resources of Fort Riley. In addition, woodcutting of certain species (such as those infested with invasive species or diseases) may be restricted.

11. VIOLATIONS. Compliance with the provisions of this regulation will be enforced by administrative, civil or criminal remedies; as appropriate. Such actions include, but are not limited to: revocation of the Fort Riley Fuelwood Permit or Forest Product Permit or contract; being temporarily or permanently barred from entering Fort Riley; immediate removal from the Installation; loss of any cut wood on the ground or being transported; criminal prosecution under Title 18, U.S. Code Sections 641, 1852 and 1853; and, disciplinary action under the UCMJ for persons subject thereto, Articles 92, 108 and 121.

12. INQUIRIES. Information about fuelwood or forest products may be obtained through the Fort Riley iSportsman website, by visiting the CB Self Help Center at 407 Pershing Court, or calling 239-6211.

## APPENDIX A

### REFERENCES

#### **Section I**

##### **Required Publications**

Unless otherwise indicated, FR publications are available on the FR IMCOM DEPS SharePoint ([https://army.deps.mil/army/cmds/imcom\\_usag4/](https://army.deps.mil/army/cmds/imcom_usag4/)) and DA publications are available on the APD Web site (<http://www.apd.army.mil>).

##### **18 U.S.C.**

Crimes and Criminal Procedures. (Cited in para 11.)

##### **AR 200-1**

Environmental Protection and Enhancement. (Cited in para 4d and 5a(1).)

##### **AR 405-90**

Disposal of Real Estate. (Cited in para 4d and 5a.)

**Uniformed Code of Military Justice.** (Cited in para 3, 6p, and 11.)

#### **Section II**

##### **Related Publications**

Unless otherwise indicated, FR publications are available on the FR IMCOM DEPS SharePoint ([https://army.deps.mil/army/cmds/imcom\\_usag4/](https://army.deps.mil/army/cmds/imcom_usag4/)) and DA publications are available on the APD Web site (<http://www.apd.army.mil>).

##### **10 U.S.C. Section 2665**

Sale of certain interests in land; logs

##### **Army Guidance “Procedures for Installation - Conducted Timber Sales**

##### **DODFMR 7000.14-R, Volume 11A**

Department of Defense Financial Management Regulation

##### **DODI 4715.03**

Natural Resources Conservation Program

##### **TM 5-631**

Natural Resources – Forest Management

#### **Section III**

##### **Prescribed Forms**

Unless otherwise indicated, FR forms are available on the FR IMCOM DEPS SharePoint ([https://army.deps.mil/army/cmds/imcom\\_usag4/](https://army.deps.mil/army/cmds/imcom_usag4/)) and DA forms are available on the APD Web site (<http://www.apd.army.mil>).

**DA Form 2028**

Recommended Changes to Publications and Blank Forms. (Prescribed in para 2.)

**Section IV**  
**Referenced Forms**

This section contains no entries.

## **APPENDIX B**

### **OFF-LIMITS AREAS**

B-1. The following areas within the Fort Riley Military Reservation are off-limits for fuelwood cutting and harvesting

- a. The Impact Area
- b. Other areas as deemed necessary by the Installation Commander (or his designated representative) for safety and security.

B-2. The Impact Area, for purposes of this regulation, is the area contained within the following boundary roads:

- a. Old Kansas Highway 82 on the north.
- b. Mallon Road on the east.
- c. Vinton School Road on the south.
- d. 1st Division Road on the west

B-3. Douthit Range Complex

**APPENDIX C****RELEASE IN FULL AND INDEMNITY AGREEMENT**

KNOW ALL PERSONS BY THESE PRESENTS: I the Permittee do hereby understand, covenant, and agree, for and on behalf of myself and my heirs, assigns, executors, and administrators, that in consideration of the approval of my entry onto Fort Riley Reservation to harvest or obtain certain designated fuelwood/forest products, as authorized by Conservation Branch, Environmental Division, Directorate of Public Works; Fort Riley, Kansas; to be conducted during daylight hours, as applicable, and whereas I am doing so entirely on my own initiative, risk, and responsibility, and being fully aware of the risk to myself inherent in and involved with this type of activity, I **RELEASE AND DISCHARGE FOREVER, COVENANT NOT TO SUE, AND IN ANY EVENT, AGREE TO "HOLD HARMLESS,"** the United States Government, the United States Army, and all officers, agents, employees or representatives thereof, both in their official and individual capacity, from any claims, demands, actions or causes of actions for injury, death or damages to, or caused by, to the person or property of myself during, arising out of, or in connection with, the here-in-above designated activity. I agree further to indemnify the U.S. Government for any loss suffered by the Government, as a consequence of my presence on Fort Riley Military Reservation. Said indemnity shall include, but is not limited to, bodily injury to other persons, including military personnel, fire, vehicular accidents, destruction or damage to Government buildings or property, or damage to vegetation or wildlife, and cost relating to the defense of direct or third-party suits against the U.S. Government, or any judgment resulting there from. **IT IS FURTHER UNDERSTOOD AND AGREED THAT** I have read and understand the provisions of this **HOLD HARMLESS AND EMNITY AGREEMENT;** that I hereby execute this document freely and voluntarily, without any fraud, duress, coercion, or restraint, intending to legally and forever bind myself, and my heirs, assigns, executors and administrators, and finally, that this **GENERAL RELEASE OF LIABILITY AND COVENANT NOT TO SUE** is supported by adequate and sufficient consideration.

## Glossary

### **Section I** **Abbreviations**

**APD**  
Army Publishing Directorate

**CB**  
Conservation Branch

**DA**  
Department of the Army

**DEPS**  
DOD Enterprise Portal Service

**DES**  
Directorate of Emergency Services

**DODI**  
Department of Defense Instruction

**DPTMS**  
Directorate of Plans, Training, Mobilization and Security

**DPW**  
Directorate of Public Works

**EAB**  
emerald ash borer

**IAW**  
in accordance with

**IMCOM**  
Installation Management Command

**OACSIM**  
Office of the Assistant Chief of Staff for Installation Management

**OPLOC**  
Operational Location

**RM**  
Resource Manager

**UCMJ**  
Uniform Code of Military Justice

**U.S.C.**  
United States Code

**USAEC**  
United States Army Environmental Command

## **Section II**

### **Terms**



**Cord.** A unit of measure of dry volume used to measure firewood and pulpwood in the United States and Canada. A cord is the amount of wood that, when "racked and well stowed" (arranged so pieces are aligned, parallel, touching and compact), occupies a volume of 128 cubic feet

**iSportsman.** An easy-to-use interactive service developed to manage the resources and activities common to both large-and small-scale properties. Boating, fishing, hunting, camping, hiking, and biking are just some of the activities iSportsman has been used to coordinate.

FOR THE COMMANDER:



CHARLES J. MASARACCHIA  
COL, GS  
Chief of Staff

OFFICIAL:



KENNETH F. STEGGEMAN  
Director of Human Resources

APPENDIXES:

- A – References
- B – Off-Limit Areas
- C – Release in Full and Indemnity Agreement

DISTRIBUTION:

IMCOM-Fort Riley DEPS Portal